

**MONROEVILLE LOCAL SCHOOLS**  
**OFFICIAL RECORD OF PROCEEDINGS**  
**DECEMBER 11, 2023**

The Board of Education, Monroeville Local School District, Huron County, Ohio, met on this date in the Monroeville Athletic Community (MAC) Meeting Room.

The regular meeting called to order by President, Betsy Ruggles, Kristin Kaple-Jones, Superintendent and Paul DeMarco, CFO/Treasurer.

**I. CALL TO ORDER (Time 7:00 p.m.)**

**II. PLEDGE OF ALLEGIANCE**

**III. MISSION STATEMENT:** The vision of the Monroeville Local School Board is Excellence in Education for all students. Our district assures each student a well-rounded educational program leading to rewarding careers. In addition, our district will foster students who are critical thinkers, creative problem solvers and socially responsible individuals. Through the collaboration of school, home and community, every Monroeville graduate will be well prepared for the global challenges of the 21st century.

**IV. ROLL CALL:**

Mrs. Allen: present, Mr. Helmstetter: present, Mrs. Ruggles: present, Mrs. Smith: present, Mr. Bemis: present

2024-92

**V. APPROVE AGENDA:**

Approve the Agenda for the December 11<sup>th</sup>, 2023, Regular Board Meeting with addendum items B. 1 and C. 1

M: Helmstetter; 2<sup>nd</sup> Allen

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

**VI. HEARING OF THE PUBLIC (Bylaw 0169.1)** Public meeting notices are posted in the Central Office. If you are interested in being added to the Board's agenda under Public Participation, requests are to be made in the Central Office \*\*\*There shall be no negative public

commentary directed at employees, Board members, students or members of the public in accordance with Board policy. Such comments will only be heard in Executive Session, if appropriate, and determined by the Board President or presiding officer of the Board pursuant with Ohio Revised Code Section 121.22(G)(1)\*\*\*

*Mrs. Molly Fritz was recognized by the Board for her years of excellent service to the District. Molly was gifted a rocking chair to enjoy during her retirement.*

*Mr. Brett Graham gave a presentation to the Board on behalf of the Senior Class to discuss plans for this year's proposed Senior Class trip to New York City.*

**VII. APPROVAL OF MINUTES:**

2024-93

Approve the regular meeting minutes of the November 20, 2023 Regular Meeting.

M: Smith 2<sup>nd</sup>: Bemis

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

**VIII. OLD BUSINESS:**

**IX. NEW BUSINES:**

Discussion on Brittini Myers as a vendor to make apparel for school clubs.

**TREASURER'S REPORT:**

2024-94

**A.** Approve the financial reports for November 2023.

M: Allen; 2<sup>nd</sup>: Bemis

Allen: Aye, Bemis: Aye, Helmstetter: absent, Ruggles: Aye, Smith: Aye

2024-95

**B.** Approve the Amended Appropriation Resolution as Submitted:

M: Smith; 2<sup>nd</sup> Dan

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

2024-96

C. Approve “Then and Now” for the following: \$13,867 for HVAC project at the Bus Garage from Liberty Heating and Cooling.

M: Allen, 2<sup>nd</sup>: Smith

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

2024-97

D. Approve “Then and Now” for the following: \$26,500 for ongoing work at the Bus Garage from Mr. Josh Risner. Mr. Bemis made the motion to postpone the vote on this issue indefinitely until more documentation can be obtained.

M: Bemis, 2<sup>nd</sup>: Smith

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

2024-98

E. Approve creation of Fund 070-000 Budget Stabilization Fund with an initial transfer of \$1,000,000.

M: Bemis, 2<sup>nd</sup>: Helmstetter

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

2024-100

F. Approve the Resolution of Necessity to Renew the existing 2014 Emergency Tax Levy as submitted.

M: Allen, 2<sup>nd</sup>: Bemis

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

## **SUPERINTENDENT'S REPORT:**

### **A. BUSINESS:**

2024-101

1. Approve the following updated/new board policies:
  - 6.27 Student Fees and Fines
  - 9.35 Eligibility for Free or Reduced Price Meals or Free Milk
  - 9.63 Control of Bed Bugs and Lice

M: Helmstetter, 2<sup>nd</sup>: Allen

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

2024-102

2. Approve the contract between the Monroeville Board of Education and The Association for Private Counseling for services (APC). A cap on spending will be approved at the next regular board meeting.

M: Allen 2<sup>nd</sup> Bemis

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

2024-103

### **B. EMPLOYMENT:**

1. Accept the resignation of Jody Hampton, Aide, effective December 11, 2023.

M: Mike 2<sup>nd</sup> Allen

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

2024-104

### **C. OTHER:**

1. Appoint Dan Bemis President Pro-Temp of the Organizational Meeting

M: Smith 2<sup>nd</sup> Allen

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

**D. Donations:**

1. Accept the donation from EHOVE Career Center to Robotics - \$500
2. Accept \$200 (gift card) from the US Census Bureau for the participation in the School Pulse Panel Survey program.

M: Allen 2<sup>nd</sup> Bemis

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

**E. DISCUSSION:**

- January 8, 2024, Board Meeting (Organizational Meeting)

2024-105

**F. EXECUTIVE SESSION:**

Section 121.22 of the Ohio Revised Code permits discussion in executive session for the following specified purposes: The appointment, **employment**, dismissal, discipline, promotion, demotion, or **compensation** of public employees or regulated individuals or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

**TIME IN: 8:03 p.m.**

Moved by: Smith; Seconded by: Bemis

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

2024-106

**TIME OUT: 9:12 p.m.**

M: Dan; 2<sup>nd</sup>: Allen

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

2024-107

**XII. ADJOURNMENT: Time: 9:13 p.m.**

M: Bemis; 2<sup>nd</sup>: Smith

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

Attest:

Board President:

Treasurer:

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